

BADWELL ASH PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

BADWELL ASH VILLAGE HALL

WEDNESDAY 4 APRIL 2018

7.30 PM

PRESENT:

Councillors Clive Hawkins (CH) (Chairman), Christopher Evans (CE), David Smith (DS), Diane Donat (DD) and Clive Morris (CM).

IN ATTENDANCE:

Christopher Garman (CG) (Parish Clerk), District Councillor Roy Barker (RB) and two members of public.

1. PUBLIC FORUM

- 1.1. There were concerns over the pot holes particularly in Back Lane.
- 1.2. There was no report from County Councillor Jane Story.
- 1.3. There was a report from District Councillor Roy Barker on MSDC issues. The planning application for the 52 houses in Hunston Road will be going to planning committee on 25 April 2018. Also, there was an update on the possible merge with Babergh District Council.

2. APOLOGIES

Ed Walsh (EW) and the reason was accepted.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

- 3.1. None.
- 3.2. None.

4. MINUTES

- 4.1. The minutes of the meeting held on 7 March 2018 had been previously circulated.
It was resolved that these were an accurate record of these meetings.
- 4.2. There were no matters arising.

5. CLERK'S REPORT AND CORRESPONDENCE

- 5.1. CG gave an update on the casual vacancy. There had been no nominations and so no election. The vacancy can now be filled by co-option and applications will be invited with a closing date of 31 May 2018.
- 5.2. Other correspondence had been previously circulated and was noted.

6. ENVIRONMENT

- 6.1. The relocation of the defibrillator has stalled. It appears whilst the tenant is happy, the freeholder of the shop is not happy to have it installed on the wall. Therefore, the only other viable option is to install on the outside of the village hall. The will now proceed and an electrician will be asked to provide the necessary electrics and lighting in an appropriate place. As the location is not in an obvious place, when installed suitable signage will be placed to highlight the location.
It was resolved to allow this work to proceed providing the electrical work can be accommodated within a budget of £200.
- 6.2. The litter bin has been purchased and installed on the post by the village hall drive.
- 6.3. A request has been placed in the Badwell Broadsheet for a suitable place for storing the Community Street Cleaner's equipment in Long Thurlow. The responses will be fully assessed and reviewed again at the next meeting.

- 6.4. The Diocese have not responded to three requests for an update on the sale of the school site and a request for the £500 grant towards the cost and installation of the bench and plaque in memory of the former headteacher. This will to be pursued.
- 6.5. It was decided to remove the three existing pipe grit bins and prepare the sites for new bins. When this has been completed, and if still appropriate, it was decided to replace the bins with three new green 400 litre plastic bins. A decision to order these will be made once the sites have been reassessed following clearance.
- 6.6. There was discussion about the need to move forward with the list of work needed on the street lighting. The priority work is in the region of £15,000 and outside the budget of the Parish Council. There was concern about the cost and the actual need to have the work done as the lights are currently working satisfactorily. However, it was noted that if the lights failed then a repair might not be possible as parts might not be available or the working environment was now deemed unsafe. Therefore, it was decided to increase the street lighting reserve each year with the intention of having funds available should complete replacements be needed.
It was resolved to transfer the £3,000 allocated in the budget for street light improvements to the street lights reserve fund.
- 6.7. The village spring clean is to go ahead on Saturday 21 April 2018 from 10 – 12. MSDC have provided some equipment. A risk assessment will need to be signed off on the day to comply with insurance requirements.
- 6.8. The provision of the playground equipment was discussed and how to take this project forward. There are a number of other factors that run along side this project which need to be considered. It was decided that this is a substantial project and will be taken forward when the appropriate resources are available and the unknowns become known.

7. PLANNING

- 7.1. Progress with previous planning applications were noted.

8. FINANCE AND POLICIES

- 8.1. The following cheques were considered for payment:

£119.27 to Dean Clarke – salary for March 2018

£21.60 to SALC – payroll

£998.19 to C Garman – Clerk’s salary for 6 months to 31 March 2018

£143.97 to C Garman – Clerk’s expenses for 3 months to 31 March 2018

£324.20 to HMRC – PAYE/NI

£125.12 to Glasdon UK Ltd – new litter bin.

It was resolved that the above cheques can be issued.

- 8.2. The requirements for data protection as a result of the changes to the General Data Protection Regulations were considered and in particular the need to appoint a data protection officer.

It was resolved to appoint DPO Centre Ltd as the data protection office at a cost of £220 for the first year.

9. FUTURE MEETINGS

- 9.1. The date of the next meeting will be Wednesday 2 May 2018 at 7.30 pm and this will be the Annual Parish Council Meeting. This meeting will be preceded at 7 pm by the Annual Parish Meeting.

Meeting closed at 8.50 pm.

Christopher Garman
Parish Clerk
12 April 2018