



Badwell Ash Parish Council Meeting
Village Hall, Badwell Ash – 7th July 2026 - 7.00 pm

AGENDA

Welcome to visitors. (Members of the public may address the meeting but are limited to speaking for no longer than three minutes. They may ask questions during the course of the meeting at the discretion of the Chair)

- 1 **Apologies** Cllr Bill Woodhall, Cllr Nick Harvey
- 2 **Declarations of Interest and Dispensations**
 - 2.1 To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting
 - 2.2 To receive and agree requests for dispensations
- 3 **Minutes**
 - 3.1 To approve and sign the minute of the previous meeting 02 June 2026
 - 3.2 Matters arising from the minute not covered on the agenda.
- 4 **Reports from Local Councillors**
- 5 **Review of outstanding actions from last meeting**
 - 5.1 Update of Action Tracker **Cllr Richard Morris**
- 6 **Parish Clerk's Report**
 - 6.1 Residents Reports **Parish Clerk**
 - 6.2 BAPC Assertion 10 policy and procedures reviews & adoptions **Parish Clerk**
 - 6.2.1 Website Audit **Parish Clerk**
 - 6.2.2 Accessibility Statement **Parish Clerk**
 - 6.2.3 IT Policy **Parish Clerk**
 - 6.2.4 Data Mapping exercise **Parish Clerk**
 - 6.2.5 Data Risk Assessment **Parish Clerk**
 - 6.2.6 Appointment of Data Controller **Parish Clerk**
 - 6.2.7 Training **Parish Clerk**
 - 6.3 Unauthorised Encampments – update **Parish Clerk**
 - 6.4 Broadsheet Hotmail account **Parish Clerk**
 - 6.5 SALC Clerk Basics Training **Parish Clerk**
- 7 **Finance**
 - 7.1 Sports Infrastructure Grant - update **Cllr Taylor**
- 8 **Neighbourhood Plan** **Cllr Russell**
 - 8.1 Neighbourhood Plan - update
- 9 **Multi Use Games Area** **Cllr Tomkins**
 - 9.1 Update

- 10 **Emergency Planning**
10.1 Flood Contingency Plan **Cllr Russell**
- 11 **Village Assets - Update**
11.1 Defibrillators (2) Monthly inspection – update **Parish Clerk**
11.2 Monthly playground inspection report & discussion **Cllr Draper/Parish Clerk**
11.3 Tennis Table graffiti **Cllr Morgan/Parish Clerk**
11.4 Trugs and Benches **Parish Clerk**
11.5 New Notice board **Cllr Tomkins**
11.6 Bus shelter **Cllr Tomkins**
- 12 **Planning Application**
12.1 Report by Badwell Ash Planning Application Assessment Group **Cllr Russell**

Application Number	Property	Summary Assessment
DC/26/02592	Ravenseat, Cutcheys Field, Badwell Ash, Bury St Edmunds Suffolk IP31 3FY. Householder Application - Erection of a garden pergola and shed which were both erected in 2022.	The applicant has submitted clear and concise documents for the to buildings in response to permitted condition 13 for DC/17/06268. Mid Suffolks Planning Dept Enforcement team have responded on the Portal there is no case to answer. There are no objections or any issues. There are no concerns highlighted in BAPC Planning Assessment. Recommendation: BAPC supports the application as it stands

- 13 **Village Hall Matters**
13.1 Update from VHC representative **Richard Lock**
13.2 Village Hall plans for new extension **Cllr Tomkins**
13.3 VHC/Church/PC meeting - update **Cllr Tomkins**
- 14 **Communications & Social Media**
14.1 Key communication messages from meeting **Parish Clerk**

Dates of future meetings 2026

4 August (if needed)	1 September	6 October	3 November
1 December			

- 15 To approve and sign the minute of the previous meeting held in confidence.
- 16 Matters arising from the minute.



Alison Martin – Parish Clerk