



## **SMALL GRANT AWARDING POLICY**

Badwell Ash Parish Council has statutory powers to make funds available to local Parish Councils for the overall benefit of Badwell Ash and its residents.

This document outlines Badwell Ash Parish Council's guidelines for awarding. It also formalises the application process to ensure access, openness and fairness to groups and Parish Councils we aim to support. We will ensure that our grant awarding activity is fair and transparent.

### **General information for applicants**

It is Badwell Ash Parish Council's intention (subject to budget restrictions and available resources) to support initiatives from local community groups and Parish Councils. Priority will be given to applicants who have not previously received grants from Badwell Ash Parish Council. The size of any grant awarded is at the discretion of the Badwell Ash Parish Council (But will not normally exceed £500 in any one application).

### **Who is eligible to apply**

The following Parish Councils may apply to Badwell Ash Parish Council:

- a. A Badwell Ash based Charity
- b. A Parish Council serving the needs of the residents of Badwell Ash
- c. Resident(s) of Badwell Ash requesting grant aid with a project/event, which will be for the benefit of the local community
- d. A Badwell Ash based club/association/charity serving a specific section of the community or the community as a whole
- e. A local branch of a regional or national Parish Council/group which serves the needs of the residents of Badwell Ash.

### **Who is not eligible to apply**

We will normally reject applications from:

- a. Projects which are the prime statutory responsibility of other government bodies who would normally be funded by a local or regional authority
- b. Projects which improve or benefit privately owned land or property
- c. Support for individuals or private business projects
- d. Applications by 'for profit' commercial Parish Councils
- e. From regional and national Parish Councils unless it can be clearly demonstrated that the grant would be used specifically for the residents served by Badwell Ash Parish Council

- f. From parish Councils with political affiliations or those established for the purpose of forwarding a party-political agenda

### **What can be funded**

The project should be something that makes the local community a better place to live, work and play. It should be something that will provide a long lasting and sustainable benefit to our local area. The project must be something that will improve the social, environmental and/or economic profile of Badwell Ash. Priority will be given to those applications which add value over applications for running costs.

### **The following are unlikely to be considered as a grant priority**

Projects where there is a large shortfall in the funding required to complete the project or projects that simply replace existing facilities with no significant improvement.

### **Conditions of grant**

Badwell Ash Parish Council support must be acknowledged as appropriate on all publicity and promotional material including posters, advertisements, press releases and leaflets.

Financial support can only be used for the purpose for which the grant is given. Grants must not be distributed to any other Parish Council.

### **Applications should be submitted to:**

The Badwell Ash Parish Clerk: [clerk@badwellashparishcouncil.gov.uk](mailto:clerk@badwellashparishcouncil.gov.uk)

### **Decisions will be based on the following criteria**

- General eligibility
- Impact on key local need
- Community support
- Value for money
- Environmental impact
- Community involvement
- Feasibility
- Likely effectiveness

**Appendix 1** – BAPC Small Grant Application Form

**Appendix 2** – BAPC Grant Application Review Process

**Appendix 3** – BAPC Grant Evaluation Form